



**TEAM B**  
by Malaysian AIDS Foundation

# TRAINING MODULE

Proposal by  
TEAM B BY MALAYSIAN AIDS FOUNDATION  
MAF (PPAB-03/2003)



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**E**nding AIDS is everybody's business and will need collaboration between both the public sector and the private sector in Malaysia.

Malaysian AIDS Foundation established **Towards Ending AIDS by Malaysian Businesses (TEAMB)**, with the following agenda; Ending AIDS by 2030. To achieve this there are needs for **effective trainings and awareness programs** to businesses on:

- **HIV testing**
- **Prevention**
- **Treatment and Care**
- **Human rights**

Solutions-oriented approaches by the business community are required in each of these areas.



### INFORM

TEAMB gives regular and authoritative updates on the latest thinking and trends, based on scientific insights and data.

### INNOVATE

TEAMB helps develop investment options for funding related to HIV services and products across countries.



### ADVOCATE

TEAMB communicates how business partners can contribute to the right to health.

### CONNECT

Collaborate with businesses in Malaysia to deliver results that could never be realized by a single company alone.





## About MALAYSIAN AIDS FOUNDATION

**T**he Malaysian AIDS Foundation (MAF) was formed in 1993 to raise and administer funds to support the activities and programmes of Malaysian AIDS Council (MAC) and its Partner Organisations. MAF was formally incorporated under the Trustees (Incorporation) Act 1952 on May 13, 2003. MAF supports the activities of MAC and its Partner Organisations across the country to implement projects funded by the Ministry of Health and other funding bodies.

Malaysian AIDS Foundation (MAF) is one of Malaysia's leading non-profit organisation dedicated to the Support, Treatment & Care Programme for AIDS, Community Empowerment, HIV Education and Policy Works to protect the interest of People Living with HIV.

- **PROTECT**
- **PREVENT**
- **EDUCATE**
- **RENDER**
- **PROVIDE**

# TRAINING MODULE

## HIV101+

This module is intended to provide a set of resources for businesses and management tasked with formulating policy and implementing best practices across their organizations. This module outlines the facts surrounding HIV and AIDS, looks at policy issues that may need to be addressed when dealing with HIV and AIDS in the workplace and present links to several case studies specific to businesses, with a particular reference to Malaysia.

**This interactive module on HIV and AIDS at the Workplace includes:**

### Introduction to HIV and AIDS

- HIV infection modes;
- Global and national statistics;
- Global and national Intervention programmes;
- Treatment, care, and support;
- National and local facilities.

### Knowledge and Education

- What is HIV/AIDS?
- Risk of transmission.
- Why is this an issue for business?
- Businesses and the spread of HIV/AIDS.

### Policy, Principles, and Commitment

- Clearly defining and communicating company positioning on HIV/AIDS.
- HIV, discrimination, and employee confidentiality.

### Action and Implementation

- Situational analysis.
- Management: programme responsibilities.
- Voluntary counselling, and testing and treatment of employees.
- Treatment of employees.
- Educating and protecting employees in the workplace.
- Monitoring and measurement.
- Case studies.
- Adopting a collaborative approach: getting additional resources.



## Learning Outcomes

- Understanding of HIV transmission and prevention modes;
- Comprehension of HIV and AIDS landscape globally and in Malaysia;
- Knowledge of HIV treatment and support systems in Malaysia;
- Awareness of the impacts of HIV on the workplace.

## Module Design



**Interactive games  
and quizzes**



**Side deck**



**Breakout groups  
for  
mini assignments**



**1.0 day**



**Guided Modules  
by Leading  
Authorities\***

### PACKAGE

**RM 1,300/pax\*\***

max. 9 pax per organization

\*The modules are guided by:



International  
Labour  
Organization



UNAIDS



World Health  
Organization



MINISTRY OF HEALTH  
MALAYSIA



Department of Occupational  
Safety & Health

**\*\*Claimable via HRD Corp &  
Tax exemption by LHDN**

## PROGRAMME TENTATIVE

TIME	AGENDA
09.00 - 09.15 AM	- Ice Breaker/ Introduction with 10 Questions for Risk Assessment (Kahoot)
09.15 - 09.45 AM	- What is HIV? - What does HIV do in the body? (Kahoot) - How HIV Infects (Video). For example, Strategies in ARMY
09.45 - 10.15 AM	- Mode of Transmission (Kahoot) - Slide Fluids (Search an interactive info on this/ create new one) - Slide sequent: CAN - CANNOT - PREVENTION
10.15 - 10.45 AM	- Treatment (Use ViiV Video in YouTube) - Treatment Options (Pills) + Cost (To compare with Diabetes - Hypertension - HIV)
10.45 - 11.00 AM	- <b>BREAK</b>
11.00 - 11.30 AM	- Global/ History (1982) - From Chimpanzee/ Feline FIV/ SIV - Media image on HIV/AIDS in early days: Philadelphia/ Angels in America
11.30 - 12.00 PM	- State by State (Kahoot) - State - National Statistics - Show maps and location of HIV/AIDS provided services (NGOs/ MOH/ PrEP & PEP locator)
12.00 - 12.30 PM	- HIV Workplace Policy: ILO/ UNAIDS/ DOSH/ HIV & ISLAM - TEAMB Member/ Corporate Partners: Petronas, Sunway, Sime Darby - Consulting: TEAMB Offer
12.30 - 01.30 PM	- <b>LUNCH</b>
01.30 - 02.00 PM	- Situational Analysis: 1) Break into groups - Case studies (20 minutes) 2) Risk Assessment 3) Mitigation Plan
02.30 - 03.00 PM	- Educating & Protection of Employees/ Stigma & Discrimination - Case Studies/ Group Work (Based on Hajra's Report)
03.00 - 03.30 PM	- Prevention + Discussion
03.30 - 03.45 PM	- <b>TEA BREAK</b>
03.45 - 04.15 PM	- HIV, Discrimination & Employee Confidentiality - e.g. Petronas
04.15 - 04.45 PM	- HIV Workplace Policy - How to apply to your organisation? What's the challenges? Discussion (Group Work) + Presentation
04.45 - 05.45 PM	- Re-cap + Q&A + Videos (MAF Corporate Video + TEAMB)

# Our TEAM



**PROF DATO' DR. ADEBA KAMARUZZAMAN**  
Chairman,  
MALAYSIAN AIDS FOUNDATION (MAF)  
(SENIOR ADVISOR)



**BAKHTIAR TALHAH**  
Managing Consultant,  
TEAMB, MAF



**KEN WOO**  
Honorary Treasurer,  
MAF



**JASMIN JALIL**  
Executive Director,  
MAF



**'ABDULLAH SALAM**  
Manager  
TEAMB, MAF



**SYED FAIZAL SYED ABDUL KARIM**  
Coordinator,  
TEAMB, MAF

# HOW TO CLAIM?

## SKIM BANTUAN LATIHAN (SBL)

### FOLLOW THESE STEPS:

#### PROGRAMME PROMOTION

TEAMB promotes to potential employer.  
If interested, agrees to enroll <sup>1\*</sup>

1

2

#### GRANT APPLICATION

Potential employer applies grant to HRD Corp for claim entitlement via e-Tris **BEFORE** the programme is conducted<sup>2\*</sup>

#### PROGRAMME ENROLLMENT

Once approved, payment to be made & training is conducted

3

4

#### CLAIM SUBMISSION TO HRD CORP

Supporting documents required **AFTER** the training ends<sup>3\*</sup>

1\*

- TEAMB to provide
- Quotation / Invoice
  - TEAMB profile
  - Training Schedule & Module
  - Trainer Profile to employer

2\*

Employer to submit to HRD Corp the documents from TEAMB for approval and check on available grant balance for claim

3\*

Receipt & Invoice

**For further Info:**







[www.teamb.maf.org.my](http://www.teamb.maf.org.my)



Malaysian AIDS Foundation



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